



**THE AMERICAN LEGION DEPARTMENT OF TEXAS
CARLON WALTERS POST 0018, HENRIETTA
CLAY COUNTY COMMUNITY CENTER
216 N. HANCOCK ST.
PO BOX 371
HENRIETTA, TX. 76365**

**MINUTES OF THE GENERAL MEETING
18 November 2025**

DATE: 16 December 2025

OPENING:

Chaplain Steve Wentworth offered an opening prayer.

Commander Roger Palmateer conducted the POW/ MIA ceremony and a moment of silence, the Pledge of Allegiance and reading the Preamble of the Constitution of the American Legion.

Commander Roger Palmateer called the meeting to order at 1906 hours.

ROLL CALL:

John McClure performed a roll call for Post Officers and Executive Board Members.

Officers present: Commander Roger Palmateer, 1st Vice Commander Don Morris, 2nd Vice Commander Bonnie Phillips Adjutant John McClure, Finance Officer Ron Paul, Service Officer Austin Forsythe, Chaplain Steve Wentworth, Historian Weldon Sullivan

Officers Absent: Asst. Chaplain Daniel Stearns

Members present: Eddie Kelton

A quorum was present.

INTRODUCTION OF GUESTS and NEW MEMBERS:

Guests at this meeting:

New members at this meeting: Dena Berger

MINUTES: Minutes for the 19 September meeting are available to members prior to the meeting, and there was not a quorum for the 21 October meeting. John McClure made a motion to accept the September minutes as presented. Bonnie Phillips seconded. Motion carried.

ADJUTANT'S REPORT: Adjutant John McClure motioned a discussion at the District Convention regarding DD-214's. The post is required to keep proof of veteran status as having an honorable discharge on file in the event of an audit. Many posts keep a redacted DD-214 on file and at the District Convention last year it was mentioned that the Adjutant can sign a form that states they have viewed the DD-214 and attest to the member meets the eligibility criteria for membership in the American Legion. All members are asked to present their DD-214 to the Adjutant and a binder will be created with signed forms.

FINANCE REPORT: Finance Officer Ron Paul presented the finance officers report that included the net profit for the second Sunday luncheon, our current account funds, and status of bills. A motion to accept finance officers report was made by Eddie Kelton and seconded by Steve Wentworth. Motion carried.

NOVEMBER

COMMITTEE REPORTS:

FINANCE COMMITTEE: Ron Paul, Chair

There was no information to be shared. John McClure requested the Finance Committee meet and discuss what the post could pay monthly for a building. It was discussed that we have created a building fund with the goal of having our own space one day, and we should begin looking into what we can afford and what other things we may need to do to increase sustainability.

UNIFORM COMMITTEE: Vacant, Chair

The Veterans Day Program was discussed, and the consensus was that it was a success. There was crowd of around 50 people, and it was live streamed to Facebook that has over 400 views. The post was not able to live stream on our page due to not having the minimum required 100 followers. Everyone was encouraged to follow our page and ask other to do the same so we can live stream future events. Three local news outlets were contacted and asked to cover the event, but none were available.

Wreaths Across America Ceremony will be on December 13th at 11am at Hope Cemetery. Members will meet at the storage locker at 0900 to get chairs and other things needed for the ceremony. John is currently working on the script and asked who wanted to be part of the ceremony. He will reach out to media outlets to inform them of the event and request their presence.

SOCIAL/FUNDRAISING COMMITTEE: Bonnie Phillips, Chair:

There was a discussion regarding the success of last year's bake sale during the December Second Sunday Luncheon. It was decided we would do this again at the 14 December Second Sunday Luncheon. Everyone who is able is asked to provide baked goods that can be sold for \$20.

The Adopt-a-Highway trash clean-up will be 6 December. We will meet at the truck stop at 0900.

EXECUTIVE COMMITTEE: Roger Palmateer, Chair:

There was no information to be shared.

UNFINISHED BUSINESS

COMMUNITY CENTER FLAGS:

This project is completed. Ron Paul stated he still needed to order a spare American Legion flag but all others are in the cabinet.

CLAY COUNTY TEXAS WAR MEMORIAL

There are no additional updates. We are still waiting to hear back from the commissioner who is going to reach out to the makers of the monument to see what they recommend and who may have done the original work.

PIONEER REUNION

We met with the coordinators and set up on the N Main St. side of the War Memorial. We were told this was now our location moving forward. Between donations and the 50/50 raffle, the post made \$156.

WREATHS ACROSS AMERICA

Wreaths Across America Day is December 13th.

VACANT OFFICER POSITIONS

The Sergeant-at-Arm and Executive Board Member positions are vacant. If you are interested or would like to nominate someone please reach out to Roger Palmateer or John McClure.

NEW BUSINESS

POST T-SHIRTS

John presented members with a concept design of a t-shirt for the post. It was discussed it would nice to have a uniform look outside of ceremonies where everyone has the same thing. The design included a QR code to bring people to the Post website. Everyone agreed that a shirt would be a good idea, but the design has to be something that everyone is willing to wear. John will go back to the drawing board on a new design.

QR CODES AND MOBILE APPS

John stated he has not set these up yet and still needs to meet with Ron on getting the account information.

ADJUTANT POSITION

John McClure announced he is resigning from the Adjutant position citing the amount of time the position takes. He expressed with work and family he does not have the time to do everything required of the position. He requested that members think about who would be willing to step up and take his position. He reminded everyone that the Post has a google account that is accessible by all the Post Officers. He has spent time creating templates for things to make the process of someone else stepping into the role easier and ensuring we continue the same formats. He stated he is willing to stay as the Post Hubmaster and continue working on the website and social media. He assured everyone he remains dedicated to the growth of the Post and is willing to fulfill any other position, but the Adjutant is the most time consuming and he cannot dedicate that time without sacrificing family time.

CLOSING


Chaplain Steve Wentworth offered a closing prayer.

Member Eddie Kelton retired the Colors.

Commander Roger Palmateer declared the meeting adjourned at 2019 hours.

Respectfully submitted,

Approved at the 16 December 2025
General Meeting


JOHN MCCLURE
ADJUTANT


ROGER PALMATEER
POST COMMANDER

Upcoming events: Please visit our website: americanlegionpost0018.com/calendar

December:

- 6th – Adopt-a-Highway Clean up, 0900
- 9th – Uniform Committee Meeting, 1830
- 13th – Wreaths Across America, Hope Cemetery, 1100
- 14th – Second Sunday Lunch, preparation 0800, lunch 1130 - 1300
- 16th – General meeting, 1900

January:

- 11th – Second Sunday Lunch, preparation 0800, lunch 1130 - 1300
- 13th – Uniform Committee Meeting, 1830
- 20th – General meeting, 1900

February:

- 3rd – Four Chaplain's Day
- 8th – Second Sunday Lunch, preparation 0800, lunch 1130 - 1300
- 10th – Uniform Committee Meeting, 1830
- 17th – General meeting, 1900

March:

- 7th – Adopt-a-Highway Clean up, 0900
- 8th – Second Sunday Lunch, preparation 0800, lunch 1130 - 1300
- 10th – Uniform Committee Meeting, 1830
- 15th – American Legion Birthday
- 17th – St. Patrick's Day
- 17th – General meeting, 1900

April:

- 5th – Easter Sunday
- 11th – 13th District Spring Convention, Olney
- 12th – Second Sunday Lunch, preparation 0800, lunch 1130 - 1300
- 14th – Uniform Committee Meeting, 1830
- 21st – General meeting, 1900

May:

- 1st – Boys State Registration Due
- 10th – Mother's Day
- 10th – Second Sunday Lunch, preparation 0800, lunch 1130 - 1300
- 12th – Uniform Committee Meeting, 1830
- 15th – Peace Officer's Memorial Day
- 19th – General meeting, 1900
- 25th – Memorial Day

June:

- 6th – Adopt-a-Highway Clean up, 0900
- 9th - 13th – Boys State
- 9th – Uniform Committee Meeting, 1830
- 13th – Second Sunday Lunch, preparation 0800, lunch 1130 - 1300
- 14th – Flag Day
- 16th – General meeting, 1900

NOVEMBER